

**SERVICE HISTORY PROFORMA OF JUDICIAL EMPLOYEES OF AZAD JAMMU AND KASHMIR****GENERAL INSTRUCTIONS**

1. The information required in this proforma is for future assignment and promotions etc. Therefore, please return it after dully filling in within the stipulated time with a soft copy through e-mail on **(highcourtadmn@gmail.com)**.
2. Please ensure that the information given in it is accurate and exact.
3. Where necessary please use extra sheets in the same format for additional information (e.g. Qualifications, courses/ trainings, promotion details and employment history and be appended it with the proforma.
4. Please inform immediately at any change in the permanent or temporary address and mobile number to High court establishment.

Affix your recent picture

1. PERSONAL INFORMATION

Name. Father name.

Urdu Urdu.....

English..... English.....

Gender..... Marital status..... Nationality.....

CNIC..... District of Domicile.....

Present address.....

Permanent address.....

Mobile No. Residence No.....

E-mail ID..... Facebook ID.....

WhatsApp number..... Twitter account.....

2- EDUCATIONAL QUALIFICATIONS

Name of institution/ University attended	Certificate/ Degree obtained	Duration		Subjects	Board/ University
		From	to		

Signature.....



3. SERVICE HISTORY BEFORE JOINING PRESENT SERVICE

Sr. No.	Name of the Department	Date of joining	BPS	Date of leaving

4. PRESENT SERVICE INFORMATION

Department

Mode of recruitment

Date of appointment

Date of retirement

5. PRESENT EMPLOYMENT HISTORY

Designation	BPS	Station held	From	To

Signature.....

**6. PROMOTION DETAIL**

BPS	Adhoc / Permanent	Acting/ officiating / confirm	Duration		Date		Notification No. with Date
			From	To	Promotion Date	Confirmation Date	

7. TRAINING/COURSES

Course/ Training detail	Station	Achievements/ Grade achieved	Duration	
			From	to

Declaration.

It is hereby declared that the information given in this proforma is correct to the best of my knowledge and belief.

Name

Date

Signature.....